

Capability Statement

SERVICES

- Proposal writing
- Development of system and user documentation
- Development and management of documentation systems
- Process analysis
- Drafting of policies and procedures
- Compliance analysis
- Writing of reports, articles, and newsletters
- Preparation of conference notes and reports
- Substantive editing, including fact checking
- Verification of references and citations
- Preparation of case summaries and memoranda
- Market research and reports
- Transcriptions of meetings and hearings
- Technical editing of complex documents
- Document reviews
- Copy writing
- Grant writing

CONTACT

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EXPERTISE

Shannon Uplinger is a writing professional with more than 25 years of experience in technical writing for government and industry, including government-regulated industries.

She is skilled in the writing and editing of complex technical documents, including system and user documentation, proposals, and legal documents.

She writes effectively using concise technical language and analyzes process flows and other substantive content to ensure that purposes are clearly stated and processes are fully and accurately described.



INDUSTRIES

Health Care
Medical Devices
Law
Manufacturing
Nonprofits
Aviation
Military
Financial Services

"Your documents should reflect the quality of your service or product and should be maintained at the same high level."

VALUE

Uplinger Technical Services provides analysis of your document requirements based on your business needs and the needs of your clients within the regulatory context in which you operate. Documents are drafted in alignment with other documents to which they relate to minimize redundancy and maintain consistency of document content and style. Proposal and grant compliance with the requirements of the program is ensured.

Uplinger Technical Services technical documentation is clearly written, usable, and designed to be maintained throughout the life of your systems.